



WORKSHOP PROPOSAL FORM

SESSION TITLE (limit to 10 words)

SESSION DURATION

Half Day (8:00 AM – 12:00 PM / 1:00 PM – 5:00 PM)

Full Day (9:00 AM – 5:00 PM)

SHORT SESSION DESCRIPTION (limit 50 words – sell prospective attendees on your session in a sentence or two!)

LONG SESSION DESCRIPTION (limit 150 words)

LEARNING OUTCOMES

As a result of attending this session, participants will:

1.

2.

3.

SIG/CHAPTER AFFILIATION (if applicable)

INSTRUCTIONAL FLOW

The design of instructional flow is essential to effective learning experiences. How would you describe the instructional flow for this session? What techniques and adult learning methods will be deployed? How will the time be used? Creative approaches to instructional that go beyond this basic approach are strongly encouraged. Please be specific.

FINANCIAL CONSIDERATIONS

Please describe below any unique expenses that may be incurred in hosting this session. This includes additional A/V (over and above the provided projector and screen); speaker honorarium; etc. This information will allow us to set a registration fee that will cover anticipated costs.

ADDITIONAL INFORMATION

Please attach relevant additional information as an appendix to this form. List appendices below: