



## **SYMPOSIUM PROPOSAL FORM**

**SIG/CHAPTER**

**SESSION TITLE** (limit to 10 words)

**SESSION DURATION**

**Half Day** (8:00 AM – 12:00 PM / 1:00 PM – 5:00 PM)

**Full Day** (9:00 AM – 5:00 PM)

**SHORT SESSION DESCRIPTION** (limit 50 words – sell prospective attendees on your session in a sentence or two!)

**LONG SESSION DESCRIPTION** (limit 150 words)

**SYMPOSIUM AGENDA**

**CALL FOR PROPOSALS & PRESENTER SELECTION**

Please attach a copy of the call for proposals and describe the process that you will use to select presenters at the symposium.

**ACKNOWLEDGEMENT**

By submitting this proposal and checking the box, the SIG/Chapter named above acknowledges that it is understood that all presenters at the symposium must be registered for the Symposium. This includes any keynote speakers. The SIG/Chapter may award attendance at the symposium as part of an awards program.

**ADDITIONAL INFORMATION**

Please attach relevant additional information as an appendix to this form. List appendices below: